

**IMLAY CITY PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, November 28, 2023
6:00 PM**

1. CALL TO ORDER

Chairman Walt Bargaen called the Regular meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

Chairman Bargaen led the Pledge of Allegiance

3. ROLL CALL

Present: Chairman Walt Bargaen, Vice-Chairman Tom Germayne, James Blount, Frank Demske

Absent: Mayor Joi Kempf, John Lengemann, Bob Tanis

Also Present: City Manager Craig Horton, Zoning Administrator Lonnie Hayes, DDA Director Christine Malzahn, Administrative Assistant Leah Mills and Clerk/Treasurer Dawn Sawicki-Franz.

4. APPROVAL OF AGENDA

MOTION by Demske seconded by Germayne to approve the agenda realigning NEW BUSINESS A. Membership Books to D.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF MINUTES

MOTION by Germayne seconded by Blount to approve the regular meeting minutes of September 26, 2023 as presented.

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS:

A. Master Plan

City Manager Horton explained that the Master Plan is up for renewal and DDA Director Christine Malzahn has been working closely with the Michigan Economic Development Commission on this. Horton then deferred to Malzahn for updated information and Malzahn shared data regarding a grant that she was instrumental in receiving that will allow her, along with the City, to work with Wade Trim and their proposal for a Master Plan update.

NO MOTION, INFORMATIONAL ONLY

B. RRC Technical Assistance Match Funds

Malzahn continued with details referencing the RRC (Redevelopment Ready Communities) Technical Assistance (TA) match funding grant that was approved for \$30,000 which is approximately 75% of the cost of the Master Plan as proposed by Wade Trim and information regarding this is included in your board packet.

NO MOTION, INFORMATIONAL ONLY

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C. 425 Agreement

City Manager Horton shared that our City Attorney has provided a cover letter along with the 425 Agreement between Imlay Township and the City of Imlay City. The City Commission agenda on Tuesday, November 21, 2023 contained the agenda item to set a public hearing for the City for Tuesday, December 05, 2023 City Commission meeting.

NO MOTION, INFORMATIONAL ONLY

D. Membership Books

Administrative Assistant Leah Mills displayed the new membership book that each member had at their seat and explained each tab with information and benchmarks for the Planning Commission Board Members and how to utilize the features of this guide for optimal future performance.

NO MOTION, INFORMATIONAL ONLY

E. Recreational Ordinance

The City Commission has appointed an ad hoc committee for the review of Recreational Marihuana. The ad hoc committee has met three times and are reviewing options after our City Attorney had received a letter from another attorney regarding the City establishing a recreational marihuana ordinance.

NO MOTION, INFORMATIONAL ONLY

Chairman Barga asked for an update on the M-53/Fourth Street project. City Manager Horton explained that the project is underway and residents should start to see interruptions on the roadway. Horton continued stating that DPW Superintendent Priehs had a meeting regarding the project earlier that day and as soon as he has the schedule for this project, he will share it with the rest of the City Administration.

9. CITIZENS FROM THE FLOOR

None

10. ADJOURNMENT

MOTION by Demske supported by Gernayne to adjourn the meeting at 6:54 PM.

MOTION CARRIED UNANIMOUSLY

Respectfully Submitted by:

Dawn Sawicki-Franz, City Clerk/Treasurer

Approved by Planning Commission: February 21, 2024

Approved by City Commission: March 05, 2024