

**IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, MAY 20, 2025
7:00 PM**

1. CALL TO ORDER

Mayor Barbara Yockey called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Yockey led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Barbara Yockey, Mayor Pro Tem Bob Tanis, Commissioner Tom Blount, Commissioner Stu Davis, Commissioner Al Ramirez, Commissioner Luke Stempien

Commissioner Joe DeLuca arrived at 7:01 PM

Absent: None

Also Present: City Manager Craig Horton, DDA Director Christine Malzahn, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. APPROVAL OF AGENDA

MOTION by Davis seconded by Tanis to approve the agenda with the addition of: **NEW BUSINESS**

E. RESOLUTION 2025-11

MOTION CARRIED UNANIMOUSLY

Commissioner DeLuca arrived at 7:01 PM

5. APPROVAL OF CONSENT AGENDA

MOTION by Davis seconded by Ramirez to approve the consent agenda to include:

- A. APPROVAL OF MINUTES** May 06, 2025 – City Commission Special Meeting-Work Session
May 06, 2025 – City Commission Regular Meeting
- B. OTHER MINUTES** April 08, 2025 – Parks and Recreation Regular Meeting
April 14, 2025 – Downtown Development Authority Regular Meeting
April 23, 2025 – Downtown Development Authority Special Meeting
April 24, 2025 – Lapeer County Board of Commission Regular Meeting
- C. PAYMENT OF THE BILLS IN THE AMOUNT OF:**
- | | | |
|-----------------------|----|--------------------------|
| General Fund Checking | \$ | 243,344.79 |
| Tax Account | \$ | 603.00 |
| HRA Account | \$ | <u>665.81</u> |
| Total | \$ | <u><u>244,613.60</u></u> |

ROLL CALL VOTE

Ayes: Davis, Ramirez, Stempien, Tanis, Blount, DeLuca, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

One member of the public spoke regarding video at the City Commission meetings.

7. GUEST SPEAKER – AS NEEDED

None

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8. DEPARTMENT HEAD REPORT
None

9. UNFINISHED BUSINESS

A. AUTHORIZATION TO SIGN CONTRACT

Mayor Yockey requested permission to sign City Manager Craig Horton's contract as the contract was motioned and approved at the City Commission Special Meeting held on Tuesday, May 06, 2025 at 6 PM to offer the original proposed contract, as tentatively agreed upon by the Ad Hoc Committee and the City Manager, with the following three proposed changes, to be provided to the City Manager as an offer for his 2025-2029 contract: \$500 per month for car mileage allowance, Section 4 contributing 11% as other employees and to end the contract on June 30, 2029.

MOTION by Blount seconded by Davis to authorize Mayor Yockey to sign the contract with City Manager Craig Horton.

ROLL CALL VOTE

Ayes: Blount, Davis, Stempien, Tanis, Yockey

Nays: DeLuca, Ramirez

Absent: None

Abstain: None

MOTION CARRIED

B. CITY OWNED PROPERTIES

i. OLD DPW BUILDING

Commissioner Tanis asked for recusal from the discussion and vote relating to the Old DPW Barn as he is the contractor with the approved bid on this project.

MOTION by Blount seconded by Stempien to recuse Commissioner Tanis from discussion and vote for the Old DPW Barn as requested.

MOTION CARRIED UNANIMOUSLY

Commissioner Tanis left the City Commission Chambers.

DDA Director Malzahn shared that the DDA met yesterday with the first item on the agenda as the Old DPW Building and we now know that the RAP Grant for this project was not funded. The joint committee that includes: City Manager Horton, DPW Superintendent Priehs, the project contractor Bob Tanis and DDA Director Malzahn, met to discuss options for the project to move forward. Malzahn explained the Patronicity Grant and shared about another grant option with T-Mobil and in addition, City Manager Horton suggested a couple of other options for grants that are available. Malzahn continued sharing that at the last meeting, the DDA has approved an additional \$50,000.00 for this venture if the City would also put in an additional \$50,000.00 to bring the total of approved funding to \$200,000.00 while we continue to explore all of these other grant options.

MOTION by Stempien seconded by Ramirez to approve an additional \$50,000.00 from the City for this project to match the additional DDA allotment of \$50,000.00

ROLL CALL VOTE

Ayes: Stempien, Ramirez, Blount, Davis, DeLuca, Yockey

Nays: None

Absent: None

Abstain: Tanis

MOTION CARRIED

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Commissioner Tanis returned to the City Commission table.

ii. **FARMER'S MARKET PAVILION UPDATE**

DDA Director Malzahn gave an update on the new Farmer's Market Pavilion at corner of Main Street and Third Street in the downtown area, as the cement has been poured and the structure is coming along well. The electric has been installed and the metal for the roof is to be delivered tomorrow or the next day which puts us on track to use this space for the opening day of the Farmer's Market on Thursday, June 5th.

NO MOTION, INFORMATIONAL ONLY

iii. **OLD FIRE HALL**

City Manager Horton referred to the quote in the packet from Holdwick's Heating & Cooling in the amount of \$9,950.00 for the installation of one Fujitsu mini system complete with three indoor units at 12,000 btu's each and one three-ton outdoor unit at 36,000 btu's. Price includes a new pad for the outdoor unit and to reuse the existing a/c unit. Horton explained that we are the landlord for this building (Old Fire Hall), and with that, we carry a responsibility for this.

MOTION by Davis seconded by Tanis to approve the quote #10183 for the payment of \$9,950.00 to Holdwick's Heating & Cooling for the installation of the heating unit at the Old Fire Hall as presented.

ROLL CALL VOTE

Ayes: Davis, Tanis, Blount, DeLuca, Ramirez, Stempien, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

10. NEW BUSINESS

A. RESOLUTION 2025-09 2025 SPECIAL ASSESSMENT TAX OF UNPAID 2024 CHARGES

Clerk/Treasurer Sawicki-Franz explained that delinquent charges are semiannually reviewed and this Resolution 2025-09 allows the charges that are more than six months delinquents to be moved to the tax roll as a special assessment. These delinquent charges will be added to the summer tax roll.

MOTION by Davis seconded by Ramirez to approve Resolution 2025-09 2025 Special Assessment of Unpaid 2024 Charges as presented

ROLL CALL VOTE

Ayes: Davis, Ramirez, Stempien, Tanis, Blount, DeLuca, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

B. 2025-03 SPECIAL EVENT PERMIT-GAS GIVEAWAY

MOTION by Davis seconded by DeLuca to approve the Special Event permit #2025-03 for the Gas Giveaway by Gateway Assembly Church to be held on Tuesday, July 15, 2025 as presented

MOTION CARRIED UNANIMOUSLY

C. 2025-06 SPECIAL EVENT PERMIT-VETERANS MEMORIAL DAY EVENT

MOTION by Davis seconded by Stempien to approve the Special Event permit #2025-06 received from the VFW and American Legion for a Memorial to Veterans on Monday, May 26, 2025 at 9:30 AM

MOTION CARRIED UNANIMOUSLY

D. 2025-02 PARADE PERMIT-SENIOR SWINGOUT

MOTION by Blount seconded by Ramirez to approve the Parade Permit #2025-02 for the Imlay City High School Senior Swingout to be held Friday, May 30, 2025 at 6:30 PM in the downtown area

MOTION CARRIED UNANIMOUSLY

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E. RESOLUTION 2025-11 DNR ROTARY PARK

DDA Director Malzahn presented Resolution 2025-11 that rescinds and replaces Resolution 2025-05 that was previously approved. Malzahn continued by explaining that this Resolution revision spells out exactly, the funds that have been approved from the Downtown Development Authority, Imlay City Parks and Recreation, Imlay City Rotary Club, the in-kind march by the City DPW as well as the City's General Fund obligation as this is required by the DNR for the Passport Recreation Grant administrator.

MOTION by Blount seconded by Tanis to approve Resolution 2025-11 for the Rotary Park DNR Grant as presented.

ROLL CALL VOTE

Ayes: Blount, Tanis, Stempien, Davis, DeLuca, Ramirez, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION – AS NEEDED

None

13. CITY MANAGER TIME

City Manager Horton informed that the DPW have implemented the new work schedule to stay longer during daylight hours to complete projects, and this new schedule is working out well. Horton continued sharing that Police Chief Brett Selby, Imlay City Schools and City Manager Horton are in discussion drafting a contract for SRO (School Resource Officer) services for the new school year which begins August 25, 2025. The goal is to have this contract begin one week prior to school beginning, as they have now interviewed the current part-time officer employee as the potential candidate for the full-time position of SRO.

14. COMMISSIONER TIME

Commissioner Davis asked that the possibility of video at the meetings should be discussed.

Commissioner Tanis stated that golf carts in the City should be reviewed at the next meeting.

Commissioner DeLuca expressed his thoughts on video at the City Meetings and concluded that this would assist in transparency.

Mayor Yockey briefed the Commission on her recent training at the Elected Officials Training in Bay City and articulated how incredibly thankful she is for the Commission and staff at the City and how well they all work together, as this is evident in listening to the other municipalities while networking.

15. ADJOURNMENT

MOTION by Davis seconded by Stempien to adjourn at 7:40 PM

MOTION CARRIED UNANIMOUSLY

Next Regular City Commission Meeting Date: Tuesday, June 03, 2025 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: June 03, 2025